



**North Western
Inshore Fisheries and Conservation Authority
Meeting 1
2 November 2010,
Morecambe Town Hall, 10.30 a.m.**

Agenda Item 14

**EXPENSES ALLOWANCES FOR MMO APPOINTEES' ATTENDANCE
AT NWIFCA MEETINGS**

Recommendation: That Members agree the MMO Members' expenses as set out in paragraph 9 below.

1. The NWSFC has no budget for the operation of the NWIFCA. Therefore Defra has agreed to meet the costs of travel and subsistence payments for MMO appointees to attend IFCA meetings incurred until the end of March 2011. In addition a reasonable allowance for loss of earnings will also be met over the same period. After April, the IFCA will be responsible for its own costs.
2. Section 15 of the North Western Inshore Fisheries and Conservation Order 2010 allows the reimbursement of Members' expenses for attending meetings or for carrying out the functions of the Authority. The Order allows each IFCA to determine the allowance rates for travel, subsistence and loss of earnings
3. Council members and members representing other government bodies (Environment Agency, Natural England, MMO) should claim expenses from their Councils or organisations.
4. At present travel expenses and financial loss allowances paid by NWSFC to Defra appointees to the Joint Committee are based upon rates stated in The Local Authorities (Members Allowances) (Amendment) (England) (No. 2) Order 2000 as follows:

Motor car allowances – 40.8 pence per mile

Financial Loss Allowance - £27.65 if the period of entitlement does not exceed 4 hours, and £55.31 if the period of entitlement exceeds 4 hours but does not exceed 24 hours.

Subsistence or overnight accommodation costs are not payable as lunches are provided at statutory meetings and members are able to travel to meetings within a working day.

5. A review of expenses currently paid by Local Authorities to inform this paper has revealed that travel expenses for private vehicles are now paid at mileage rates based on the tax-free approved amount laid down by the HM Revenue & Customs unless the claimant declares business mileage through the P11D system.

6. These mileage rates are 40p/mile for the first 10,000 miles and 25p/mile thereafter with no variation for engine size as in the past. There are other 'approved' rates for motorcycles and bicycles.
7. Travel costs are normally only payable for return journeys from Members' home to the meeting venue. However, MMO has recommended that IFCA should not be responsible for all the travel costs of Members who live outside the District or who may travel to IFCA meetings from outside the District. Therefore, travel expenses should only be paid within the District, i.e. for travel within the boundaries of the Local Authority members of the NW-IFCA.
8. Those Local Authorities which continue to pay Financial Loss Allowance to non-elected persons serving on committees use the same rate as that stated in 2000, ie. the same as currently paid by NWSFC.
9. **It is recommended that expenses are paid to MMO appointees at the following rates:**

Travel . Utilising the tax-free approved rates - 40p/mile for the first 10,000 miles and 25p/mile thereafter. Travel claims should be limited to travel within the NW-IFCA District boundaries

Public transport. Costs including standard class rail fares will be reimbursed. Tickets or receipts must be provided.

**Financial Loss. £27.65 - if the period of entitlement does not exceed 4 hrs
£55.31 - if the period of entitlement exceeds 4 hrs but does not exceed 24 hrs.**

Claims for financial loss should be supported by justification and/or evidence of an actual loss such as a written explanation of how and why the loss has been incurred or accounts showing expected daily income.

Finance Officer
North Western Sea Fisheries Committee

19th October 2010

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT, 1985

List of Background Papers

1. The Local Authorities (Members' Allowances) (Amendment) (England) (No. 2) Regulations 2000. Statutory Instrument No. 623.
2. The North Western Inshore Fisheries and Conservation Order 2010. Statutory Instrument No. 2200
3. The Marine and Coastal Access Act 2009