

## **ANNEX A**

### **PROPOSED AMENDMENTS TO STANDING ORDERS**

#### **EX-OFFICIO MEMBERSHIP OF SUB-COMMITTEES**

- 29 The Chairman and Vice-Chairman of the Authority are ex-officio members of every sub-committee and working party of the Authority. In respect of the Finance Sub-Committee if the Chairman and Vice-Chairman are non-Local Authority appointees they shall be non-voting members.

#### **CONSTITUTION OF STANDING SUB-COMMITTEES**

- 30 (a) The following Committees shall be the Standing Sub-Committees of the Authority and shall consist of the number of Members (exclusive of Chairman and Vice-Chairman of the Authority) specified at paragraphs (b), (c), and (d) of this Standing Order.

The NWIFCA or Sub-Committees can take decisions by correspondence including using email to facilitate rapid resolutions. The NWIFCA must ensure that all members of the Authority or its Sub-Committees have had the opportunity to contribute to decisions taken by correspondence.

- (b) The Finance Sub-Committee shall have 10 members comprising all Local Authority appointees. If the NWIFCA Chairman and Vice-Chairman are not Local Authority appointees they shall be non-voting ex-officio members of the Finance Sub-Committee. The Finance Sub-Committee shall consider all matters arising under the financial regulations and shall have plenary powers to set the annual budget and levies. On matters other than the budget and levies it may make recommendations to the Authority or act on urgent matters. Meetings of the Finance Sub-Committee are not open to the public.
- (c) The Chairman's Sub-Committee shall have 5 members made up of the Chairman, Vice-Chairman, Chairman of the Finance Sub-Committee, Chief Executive and Enforcement Director and shall consider all personnel matters and other urgent matters relating to the well-being of the Authority. The Chairman shall have the power to appoint additional members if necessary.

This Sub-Committee shall have plenary powers to act on urgent matters.

- (d) The Technical, Science and Byelaw Sub-Committee shall have 10 members made up of Environment Agency, Natural England and Marine Management Organisation representatives and 5 Marine Management Organisation appointees elected by the NWIFCA at each Annual General Meeting. It shall consider all matters of a scientific nature and the making and revision of byelaws and shall have plenary powers to act on urgent matters.

Any other NWIFCA member may attend this Sub-Committee but must inform the Clerk one week before the meeting. They may receive papers on request and may speak and vote at the meetings.

The Sub-Committee is permitted to co-opt additional specialist expertise from within the Authority to address technical issues.

Unless closed by resolution for specific items the general public is free to attend meetings of the TSB Sub-Committee as observers.