

**NWIFCA Authority Meeting  
10<sup>th</sup> December 2020; 10.00 a.m.**

**AGENDA  
ITEM NO.  
20**

**Purpose of report**

**To approve and implement corrections to the Authority's Constitution**

**Recommendations**

- 1. The proposed changes to the constitution in the report attached be agreed and made after the meeting by the CEO.**
- 2. A new version of the constitution dated 2020 be circulated to members**

**Background**

1. The motion to make the corrections to Standing Orders proposed below was proposed and seconded at the June 2020 meeting of the Authority. The motion stood adjourned without discussion to this meeting according to the Standing orders Introductory paragraph Constitution P3.

**Recommendation 1**

2. The amendment at Recommendation 1 was amended at the June meeting and agreed but not recorded in the minutes to: "No resolution agreed by the Authority will be reconsidered within 6 months of the date the decision was made, and no resolution agreed by a sub-Committee will be reconsidered within 6 months except in response to a direction from the Authority"

**Action at this meeting**

3. The proposed changes may now be discussed and approved by the Authority.
4. Following the meeting CEO will make any agreed amendments to the Constitution and produce a new version for circulation to members.

CEO 9 November 2020

# NWIFCA Annual Meeting

## 18 June 2020: 11.00 a.m.

**AGENDA  
ITEM NO.  
18**

### CORRECTIONS TO CONSTITUTION

**Purpose:** To agree corrections to the NWIFCA Constitution

**Recommendations:**

**Approve the following changes and corrections for clarity and consistency:**

1. **Ch1 Standing Orders Section 9.33 p10 be amended to: “No resolution agreed by the Authority will be reconsidered within 6 months of the date the decision was made.**
2. **Ch2 Financial Regulations Annex A p16 preamble be amended to ‘... held on 22 March 2013.**
3. **Ch2 Financial Regulations p 20 paragraph 45(h) be amended to: ‘Any invitation to tender issued under this regulation shall contain a statement to the effect that procedures 45(b) to 45(h) will apply’.**
4. **Ch4 Scheme of delegations page 31 TSB: Point 1 last line be amended to: ‘... presentation to the full Authority for consideration and decision’,**

### **Background**

1. This report was approved by the Authority in December 2019. It is returned to the Authority as required under paragraph 3 III below. The changes to the Constitution may be made following approval of this report.
2. A number of errors have been found in the latest version of the Constitution dated September 2017. These should be corrected as soon as possible.
3. The procedure for amending the Constitution is set out in the preamble to Ch1 Standing Orders Constitution page 1:
  - I. Proposed changes are submitted to a quarterly meeting.
  - II. A proposer and a seconder for the changes is noted at that meeting.
  - III. If proposed and seconded, the changes stand adjourned until the following quarterly meeting when votes on the amendments are taken.

### **Report**

4. The proposed changes are described in the following paragraphs
5. Recommendation 1: Standing Orders S9.33 dated Sept 2017 reads: No resolution agreed by the Authority or a sub-committee will be reconsidered within 6 months of the date the decision was made. In drafting standing orders, there was no intention to limit the work of committees which should be able to reconsider matters at their next meeting and should not be subject to the 6 month limit. Therefore the amendment in recommendation 1 is proposed.
6. Recommendation 3: The date Financial regulations were approved is incorrect.

7. Recommendation 4. The reference to procedures in section 47 should be section 45
8. Recommendation 5: Ch4 Scheme of delegations page 31 TSB: Point 1 last line: for consistency, this should read '... presentation to the full Authority for consideration and decision'
9. The Authority is grateful for the advice of Mr. Leigh regarding these changes

**CEO**  
**9<sup>th</sup> March 2020**