



# Application Form for Dispensation from North Western IFCA Byelaws – i.e. activities within 6 nautical miles

**IMPORTANT** – if none of your activities fall within the 6 nautical miles limit you do **not** require dispensation from the NWIFCA. NB – it is your responsibility to ensure your sites are mapped correctly and that you obtain all necessary consents.

Before completing this form, please read the guidance notes below. Please type or complete in BLOCK CAPITALS

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## 1. Applicant Details

<b>Contact Name</b>		
<b>Company Name</b>		
<b>Company Address</b>		
		<b>Postcode</b>
<b>Contact Number</b>	<b>Office/Home</b>	
	<b>Mobile</b>	
<b>Contact Email</b>		

## 2. Project Overview

<b>Project Title</b>	
<b>Overview (including justification for works)</b>	
<b>Proposed Programme of Work</b>	

Full Method Statement or Activity Plan Attached	YES	NO
<b>Is this activity in connection with any other existing programme of works?</b>		
	YES	NO
If Yes what?		
<b>Date of Commencement</b>		<b>Date of End of Works</b>

### 3. Project Location

<b>Area of Work</b>			
	<b>Map Attached</b>	YES	NO
	<b>Co-ordinates Attached in .xls file</b> (please provide co-ordinates in decimal degrees)	YES	NO
<b>Is this area within a European Marine Site?</b>		YES	NO
If Yes please provide site/s name/s			
<b>Has Natural England be consulted on the proposed activity?</b>		YES	NO
	Does the activity require assessment under the Habitats and Conservation Directive 2010?	YES	NO
If Yes please attach assessment or NE Agreement		YES	NO
<b>Is the activity within a SSSI?</b>		YES	NO
If Yes please provide site/s name/s			
	If yes has the land owner and Natural England been consulted?	YES	NO
	<b>Consent/Ascent Attached</b>	YES	NO

### 4. Additional Licences or Dispensations

<b>Does this activity require an MMO Marine Licence?</b>		YES	NO
	If yes please provided a copy of the licence	Attached	YES NO
<b>Has any other dispensation/licence been requested under other National or EU legislation?</b>		YES	NO
	If yes please provide appropriate verification	Attached	YES NO
<b>Has any stakeholder consultation been undertaken regarding the activity?</b>		YES	NO
	If yes please provide details	Attached	YES NO

**5. Vessel Details**

<b>Name of Vessel</b>		<b>Call Sign</b>	
<b>Type of Vessel</b>			
<b>Registration or Coding Number</b>			
<b>Skipper's Name</b>			
<b>Address</b>			
		<b>Postcode</b>	
<b>Contact Number</b>		<b>Office/Home</b>	
		<b>Mobile</b>	
<b>Contact Email</b>			
<b>Port/Harbour vessel will be working from/to</b>			



# Guidance Notes for Dispensation from North Western IFCA Byelaws i.e. for activities within 6 nautical miles

**IMPORTANT** – if none of your activities fall within the 6 nautical miles limit you do **not** require dispensation from the NWIFCA. NB – it is your responsibility to ensure your sites are mapped correctly and that you obtain all necessary consents. However the NWIFCA wishes to keep track of activities beyond the 6 nm and would ask that you email [science@nw-ifca.gov.uk](mailto:science@nw-ifca.gov.uk) with a brief outline of

**In order to process your dispensation in time for the start date of your activity, you must submit your completed application to the NWIFCA giving at least 28 days notice.**

**Correct and complete applications are likely to receive a decision faster. If anything is missing from your application we won't be able to process it and it will be returned to you.**

your proposals.

## **Section One: Applicant Details**

Please provide clear information on the applicant and company. The contact name and details should be for the primary individual that the NWIFCA will communicate with.

## **Section Two: Project Overview**

Please provide a brief overview of the project including reasons for necessity of project.

## **Section Two: Proposed Programme of Work**

Please provide as much information as possible on the proposed activity, including full methodology and description of equipment, means of access to the site(s), number of days including start and end dates. Include information on the purpose for the activity and how the data obtained will be used. Attach a full Method Statement or Activity Plan if available.

Please give full details if the proposed activity is in connection with any other existing programme of works.

## **Section Three: Project Location**

- Area of work – give a general description of the site location of the work.
- Map – please provide an annotated map in jpeg or png format.

- Co-ordinates – please provide co-ordinates in decimal degrees format in an Excel spreadsheet.
- Area within European Marine Site (EMS) – please ensure you have checked carefully whether any part of the site in which you propose to carry out your activity falls within an EMS boundary. If so, you must provide full site name and you are strongly advised to consult with Natural England in relation to an Assessment of Likely Significant Effect of your activity on EMS conservation features prior to requesting a dispensation from the NWIFCA. Failure to do so may delay the processing of your application.

Please ensure that if an assessment under the Habitats and Conservation Directive 2010 is required that you attach this or a written agreement from Natural England to your application.

- Activity within a SSSI - please ensure you have checked carefully whether any part of the site in which you propose to carry out your activity falls within a SSSI boundary. If so, you must provide full site name and you are strongly advised to consult with the land owner and Natural England for any relevant permissions and/or consents prior to requesting a dispensation from the NWIFCA. Failure to do so may delay the processing of your application.

Please ensure that if a consent or assent is required that you attach this or a written agreement from Natural England to your application.

#### **Section Four: Additional Licences or Dispensations**

Please ensure that you have applied for or obtained any other licences or dispensations as required to carry out the proposed activity (eg. MMO Marine Licence) and attach a copy/copies to your application.

Please give details of any stakeholder consultation that has been undertaken in relation to the proposed activity.

#### **Section Five: Vessel Details**

Please provide clear information on the vessel(s) and vessel operators to be used to carry out the proposed activity.

**April 2013**