Application for a Category 1 Permit to fish commercially with fixed nets from a licensed fishing vessel, valid from the date of confirmation of Byelaw 7.

**Once complete, please return to NWIFCA by post to 1 Preston Street, Carnforth, LA5 9BY or email to** **permits@nw-ifca.gov.uk**.

**1. Your Details**

To be completed for all owners.

To apply for a permit, you must be the owner of the named relevant fishing vessel. Where shared ownership exists, please specify all parties. The Lead Applicant will be the main point of correspondence with NWIFCA.

|  |  |  |
| --- | --- | --- |
| **Lead Applicant (Owner)** |  |  |
| **1a**. Full Name  |  | **1b**. Date of Birth |
|  |  |  |
|  |  |  |
| **1c**. Address (including postcode) |  | **1d**. Telephone Number |
|  |  |  |
|  |  |
|  | **1e**. Mobile Number |
|  |  |
|  |  |
|  | **1f**. Email |
|  |  |

|  |
| --- |
| **Additional Owner** (if applicable) |
| **1g**. Full Name  |  | **1h**. Date of Birth |
|  |  |  |
|  |  |  |
| **1i**. Address (including postcode) |  | **1j**. Telephone Number |
|  |  |  |
|  |  |
|  | **1k**. Mobile Number |
|  |  |
|  |  |
|  | **1l**. Email |
|  |  |

You must also include a passport sized photograph of all owners and proof of address for each of them

(*e.g.* a copy of a recent council tax bill, utilities bill *etc.*).

As Lead Applicant, you must inform us if you or any other owners or named representatives change address during the permitting period and provide proof of any new addresses.

If there are more than two shared owners, please submit additional copies of Section 1.

**2. Company Details**

If the vessel is owned by a company, complete this section. If the vessel is not owned by a company, please skip this Section and proceed to Section 3.

|  |
| --- |
| **2a**. Company Name |
|  |
|  |  |  |
| **2b**. Company Address (including postcode) |  | **2c**. Company Telephone Number |
|  |  |  |
|  |  |
|  | **2d.** Company Email |
|  |  |
|  |  |
|  |  |
|  |  |

**3. Named Representative(s)**

A ‘named representative’ means a person qualified to skipper a vessel who is nominated by the permit holder to fish using the permit holder’s permit from that vessel under the same entitlement, conditions and responsibilities as the permit holder in their absence.

|  |  |  |
| --- | --- | --- |
| **Named Representative 1** |  |  |
| **3a**. Full Name |  | **3b**. Date of Birth |
|  |  |  |
|  |  |  |
| **3c**. Address (including postcode) |  | **3d**. Telephone Number |
|  |  |  |
|  |  |
|  | **3e**. Email |
|  |  |
| **3f.** Signature of Representative |  | **3g.** Date Signed |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Named Representative 2** |  |  |
| **3h**. Full Name |  | **3i**. Date of Birth |
|  |  |  |
|  |  |  |
| **3j**. Address (including postcode) |  | **3k**. Contact Number |
|  |  |  |
|  |  |
|  | **3l**. Email |
|  |  |
| **3m.** Signature of Representative 2 |  | **3n.** Date Signed |
|  |  |  |

You must also include a passport sized photograph of all named representatives and proof of address for each of them (*e.g.* a copy of a recent council tax bill, utilities bill *etc.*).

If you require more named representatives, please submit additional copies of Section 3.

**4. Vessel Details**

|  |  |  |
| --- | --- | --- |
| **4a**. Name of Vessel |  | **4b**. Port Letters and Numbers (PLN) |
|  |  |  |
|  |  |  |
| **4c.** Vessel Registration Number |  | **4d.** Vessel Overall Length (metres) |
|  |  |  |
|  |  |  |
| **4e**. Make and Model |  | **4f**. Hull Colour |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **4g**. Engine Power (kW) |  | **4h**. Home Port |
|  |  |  |

**5. Number of Tags**

Please indicate below how many net tags you require to mark your nets under your Category 1 Permit. Please note you are required to tag each of your nets at either end, so will need at least two per net.

**5a.** Requested number of tags.

|  |
| --- |
|  |

**6. Tags Method of Receipt**

Net tags will either be posted or will be available for collection from NWIFCA’s Whitehaven or Carnforth offices. Please specify how you would like to receive your tags.

|  |  |  |
| --- | --- | --- |
| **6a.**  |  |  |
|  | Post |  |  | Collect from Whitehaven Office |
|  | Collect from Carnforth Office |  |  |  |

**7. Checklist**

Please check that you have enclosed copies of the following documents.

|  |  |  |
| --- | --- | --- |
| **7a.** |  |  |
|  | Copy of the Vessel's Fishing Licence |  |  | Passport photos for all owners and named representatives |
|  | Copy of the Vessel's Certificate of Registry |  |  | Copy of proof of address for all owners and named representatives |

**8. Payment**

The annual charge for a Category 1 Permit is £150. This will not be required until Byelaw 7 is confirmed by the Secretary of State for Environment, Food and Rural Affairs, at which point NWIFCA will contact you to arrange payment. Payments will be possible by BACS or by card over the phone; please indicate how you wish to pay.

|  |  |  |
| --- | --- | --- |
| **8a.**  |  |  |
|  | I wish to pay by BACS |  |  | I wish to pay by card |

**9. Lead Applicant Signature**

By signing, you declare that the information you have supplied on this form and supporting forms is correct and that you will abide by the conditions of the Permit.

|  |  |  |
| --- | --- | --- |
| **9a.** Signature |  | **9b.** Date |
|  |  |  |

|  |
| --- |
| **Office Use Only** |
| **Date Application Received:** | **Date Paid, How & Inv No:** | **Date of Issue:** | **Date Permit Posted:** | **Tag Nos:** | **Permit Number:** |
|  |  |  |  |  |  |

**Privacy Notice**

**Who are we?**

North Western Inshore Fisheries and Conservation Authority (NWFCA) was formed in 2011 to manage the sustainable exploitation of sea fisheries resources within the NWIFCA district. The district spans from the Welsh Border in the Dee Estuary to the Scottish Border in the Solway Firth. The area covered includes North West coastal councils’ landward areas and sea areas up to six nautical miles offshore.

**What legal reason is my data processed for?**

We have a duty to manage the sustainable exploitation of inshore fisheries resources and to create and enforce byelaws under the Marine and Coastal Access Act 2009. In order to manage the permit and systems established in Byelaw 7 – Netting we need to process your personal data.

**What will my information be used for?**

Your information will be used to administer your netting permit, netting fishery enforcement and to contact you regarding the management of fisheries relating to your netting permit.

**Will my information be shared with any third party?**

We only disclose the information provided in this application form to other statutory agencies or organisations for the prevention and detection of crime.

**How is my information held?**

Your physical application form and supporting information will be held under lock and key.

A digital copy of the information provided is held in digital form on NWIFCA's secure IT system that is hosted by the Lake District National Park Authority.

**How long will my information be held for?**

Your application form will be destroyed within one month of the permit expiring.

The remainder of the digital record will be retained for seven years after your last permit expires. Following this, a reduced record of name, permit type, permit number, town and postcode will be held on record.

If you submit an incomplete application, the application form and supporting documents will remain on record for seven years from the date of application or the last correspondence in relation to the application, whichever is the later.

**Who do I contact about the information you hold?**

If you would like to access any of the information we hold about you or you have concerns regarding the way we have processed your information please contact:

By post: NWIFCA, 1 Preston Street, Carnforth, LA5 9BY

By email: office@nw-ifca.gov.uk

If you wish to raise a complaint, we would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right.

If you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner’s Office.