Application for a Category 3 Permit to fish recreationally with fixed nets from the shore, valid from the date of confirmation of Byelaw 7.

**Once complete, please return to NWIFCA by post to 1 Preston Street, Carnforth, LA5 9BY or email to** **permits@nw-ifca.gov.uk**.

**1. Your Details**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **1a**. Full Name  |  | **1b**. Date of Birth |
|  |  |  |
|  |  |  |
| **1c**. Address (including postcode) |  | **1d**. Telephone Number |
|  |  |  |
|  |  |
|  | **1e**. Mobile Number |
|  |  |
|  |  |
|  | **1f**. Email |
|  |  |

You must also include a passport sized photograph of yourself and proof of address (*e.g.* a copy of a recent council tax bill, utilities bill *etc.*).

Please tick this box to confirm you have included this with your application.

You must inform us if you change address during the permitting period and provide proof of your new address.

**2. Number of Tags**

Please indicate below how many net tags you require to mark your nets under your Category 3 Permit. Please note you are required to tag each of your nets at either end, so you will need at least two per net.

**2a.** Requested number of tags.

|  |
| --- |
|  |

**3. Tags Method of Receipt**

Net tags will either be posted or will be available for collection from NWIFCA’s Whitehaven or Carnforth offices. Please specify how you would like to receive your tags.

|  |  |  |
| --- | --- | --- |
| **3a.**  |  |  |
|  | Post |  |  | Collect from Whitehaven Office |
|  | Collect from Carnforth Office |  |  |  |

**4. Payment**

The annual charge for a Category 3 Permit is £10. This will not be required until Byelaw 7 is confirmed by the Secretary of State for Environment, Food and Rural Affairs, at which point NWIFCA will contact you to arrange payment. Payments will be possible by BACS or by card over the phone; please indicate how you wish to pay.

|  |  |  |
| --- | --- | --- |
| **4a.**  |  |  |
|  | I wish to pay by BACS |  |  | I wish to pay by card |

**5. Applicant Signature**

By signing, you declare that the information you have supplied on this form and supporting forms is correct and that you will abide by the conditions of the permit.

|  |  |  |
| --- | --- | --- |
| **5a.** Signature |  | **5b.** Date |
|  |  |  |

|  |
| --- |
| **Office Use Only** |
| **Date Application Received:** | **Date Paid, How & Inv No:** | **Date of Issue:** | **Date Permit Posted:** | **Tag Nos:** | **Permit Number:** |
|  |  |  |  |  |  |

**Privacy Notice**

**Who are we?**

North Western Inshore Fisheries and Conservation Authority (NWFCA) was formed in 2011 to manage the sustainable exploitation of sea fisheries resources within the NWIFCA district. The district spans from the Welsh Border in the Dee Estuary to the Scottish Border in the Solway Firth. The area covered includes North West coastal councils’ landward areas and sea areas up to six nautical miles offshore.

**What legal reason is my data processed for?**

We have a duty to manage the sustainable exploitation of inshore fisheries resources and to create and enforce byelaws under the Marine and Coastal Access Act 2009. In order to manage the permit and systems established in Byelaw 7 – Netting we need to process your personal data.

**What will my information be used for?**

Your information will be used to administer your netting permit, netting fishery enforcement and to contact you regarding the management of fisheries relating to your netting permit.

**Will my information be shared with any third party?**

We only disclose the information provided in this application form to other statutory agencies or organisations for the prevention and detection of crime.

**How is my information held?**

Your physical application form and supporting information will be held under lock and key.

A digital copy of the information provided is held in digital form on NWIFCA's secure IT system that is hosted by the Lake District National Park Authority.

**How long will my information be held for?**

Your application form will be destroyed within one month of the permit expiring.

The remainder of the digital record will be retained for seven years after your last permit expires. Following this, a reduced record of name, permit type, permit number, town and postcode will be held on record.

If you submit an incomplete application, the application form and supporting documents will remain on record for seven years from the date of application or the last correspondence in relation to the application, whichever is the later.

**Who do I contact about the information you hold?**

If you would like to access any of the information we hold about you or you have concerns regarding the way we have processed your information please contact:

By post: NWIFCA, 1 Preston Street, Carnforth, LA5 9BY

By email: office@nw-ifca.gov.uk

If you wish to raise a complaint, we would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right.

If you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner’s Office.