

Application for Dredge Permit 2025

For a Permit expiring 31/12/2025

Once complete please return to 1 Preston Street, Carnforth, Lancashire, LA5 9BY

Form DRP

1. Your Details

To apply for a permit you must be the owner, the majority shareholder in the company that is the owner, the leaseholder or the charterer of the vessel.

1a. First Name

1b. Surname

1c. Address (including postcode)

1d. Telephone Number

1e. Mobile Number

1f. Email

You **must** inform us if you change address during the period of permit.

1g. Tick the box that applies.

<input type="checkbox"/>	Vessel Owner (go to Section 3)
<input type="checkbox"/>	Majority Shareholder in the company that owns the vessel (go to Section 2)

<input type="checkbox"/>	Leaseholder (go to Section 3)
<input type="checkbox"/>	Charterer (go to Section 3)

2. Company Details

Please complete this section if you are the majority shareholder in the company that owns the vessel.

2a. Name of Business

2b. Address of Business (including postcode)

2c. Business Telephone Number

2d. Business Email

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3. Vessel Details

Please note, all vessels must have a fully functioning AIS transmitting information including the vessel's identity, course and speed at all times when the vessel is not stationary in port.

3a. Name of Vessel

3b. Port Letter and Number (PLN)

3c. Vessel Registration Number

3d. Vessel Overall Length (metres)

3e. Vessel Registered Length (metres)

3f. Vessel Registered Gross Tonnage

3g. Automatic Identification System (tick box)

<input type="checkbox"/>	The vessel has a fully functioning Automatic Identification System
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3h. Name of Skipper

3i. Name of additional Skipper (if applicable)

3j. Name of additional Skipper (if applicable)

4. Flexible Permitting Supplementary Form

Please complete the relevant flexible permitting form/forms regarding the fishery/fisheries you will be engaged in.

5. Checklist

Please check that you have enclosed with your application copies of the following documents:

5a. All Applications

<input type="checkbox"/>	Flexible Permitting Supplementary Form(s)
<input type="checkbox"/>	Copy of the Vessel's Certificate of Registry
<input type="checkbox"/>	Copy of the Vessel's Fishing Licence

5a. All Applications (Continued)

<input type="checkbox"/>	BACS or card payment for Permit Fee (see section 3 in the guidance notes for charges)
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5b. Relevant Applications Only

<input type="checkbox"/>	Proof of Charter/Lease
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6. Your Signature

By signing, you declare that the information you have supplied on this form and supporting forms is correct.

6a. Signature

6b. Date

Office Use Only	Date of Issue	Date of Expiry
Permit Number:		

GUIDANCE NOTES: Please refer to these notes when completing **Form DRP**

SECTION 1: YOUR DETAILS

To be completed by the owner, the majority shareholder in the company that is the owner, the leaseholder or the charterer of the vessel for each vessel for which a permit is required.

1a-f. Supply the requested details.

1g. Tick the appropriate box.

SECTION 2: COMPANY DETAILS

To be completed if you are the majority shareholder of the company that owns the vessel. If you are the vessel owner, leaseholder or charterer go to section 3.

2a-d. Supply the requested details of the company.

SECTION 3: VESSEL DETAILS

To be completed by ALL APPLICANTS

3a-f. Supply the requested details

3g. Tick the box to confirm the vessel has fully functioning AIS.

3h-j. Supply the names of the skipper(s) of the vessel.

SECTION 4: FLEXIBLE PERMITTING SUPPLEMENTARY FORM

4. Complete and attach the applicable form/forms for the fishery/fisheries you will be engaged in.

SECTION 5: CHECKLIST

To be completed by ALL APPLICANTS

5a. Please ensure you enclose the following:

Flexible permitting supplementary form/forms.

Copy of the **Vessel's Certificate of Registry**.

Copy of the **Vessel's Fishing Licence**

Please only submit **PHOTOCOPIES** of the above documents. **DO NOT** submit originals.

Permit Fee: The permit fee must be paid by BACS or by card over the phone made out to North Western Inshore Fisheries and Conservation Authority. The permit fee charged depends on the overall length of the vessel. See the table below for the summary of charges:

Vessel Overall Length	Permit Fee Charge
15 metres or under	£1,000
Over 15 metres	£9,000

5b. Proof of Charter/Lease: This may be a copy of the charter/lease contract or a letter confirming the charter/lease.

SECTION 6: To be completed by ALL Applicants

6a-b Please sign and date your form using your usual signature (NOT block capitals)

NWIFCA require 3 weeks to check and process permit applications. **Permits will be sent out by post and email. Permits cannot be collected in person.**

Privacy Notice

Who are we?

North Western Inshore Fisheries and Conservation Authority (North Western IFCA) was formed in 2011 to manage the sustainable exploitation of sea fisheries resources within the North Western IFCA district. The district spans from the Welsh Border in the Dee Estuary to the Scottish Border in the Solway Firth. The area covered includes coastal Council landward areas and sea areas up to 6 nautical miles off shore.

What legal reason is my data processed for?

We have a duty to manage the sustainable exploitation of inshore fisheries resources and to create and enforce byelaws under the Marine and Coastal Access Act 2009. In order to manage the permit and systems established in Restrictions on the use of a Dredge Byelaw 2017 we need to process your personal data.

What will my information be used for?

Your information will be used to administer your dredge permit, dredge fishery enforcement and to contact you regarding the management of fisheries relating to your dredge permit.

Will my information be shared with any third party?

We only disclose the information provided in this application form to other statutory agencies or organisations for the prevention and detection of crime.

How is my information held?

Your physical application form and supporting will be held under lock and key.

A digital copy of the information provided is held in digital form on the North Western Inshore Fisheries and Conservation Authority's secure IT system that is hosted by the Lake District National Park Authority.

How long will my information be held for?

Your application form will be destroyed within one month of the permit expiring.

Information you have supplied regarding the vessel (3a to 3f), gear, relaying location and returns will be retained indefinitely as part of the record of the fishery.

The remainder of the digital record will be retained for 7 years after your last permit expires. Following this a reduced record of name, permit type, permit number, town and postcode will be held on record.

If you submit an incomplete application the application form and supporting documents will remain on record for 7 years from the date of application or until you formally withdraw your application.

Who do I contact about the information you hold?

If you would like to access any of the information we hold about you or you have concerns regarding the way we have processed your information please contact:

By post: NWIFCA, 1 Preston Street, Carnforth, LA5 9BY

By email: office@nw-ifca.gov.uk

If you wish to raise a complaint, we would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right.

If you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner's Office.