

**NWIFCA Technical, Science and Byelaw
Committee**

4th February 2020: 10:00 a.m.

**AGENDA
ITEM NO.
5**

NWIFCA BYELAW 4

WHELK PERMIT TRACK RECORD APPLICATION AND APPEALS PROCESS

Purpose: To provide members with an amended version of the Whelk Track record eligibility criteria and a new track record appeals procedure

Recommendation: That members approve:

- i. the amended track record eligibility criteria**
- ii. the track record appeals procedure**

1. At the November meeting TSB approved some amendments to the proposed track record eligibility criteria for whelk permits to correct an oversight that had come to light during the formal consultation on the byelaw.
2. TSB also agreed that in order to capture those who might fall just outside the proposed eligibility criteria, an appeals process and panel should be initiated to decide on those who fall into this category.
3. Officers were directed to amend the track record eligibility criteria and application process accordingly and to draft a track record appeals process.
4. Both documents are provided to Members for discussion and approval:
 - i. Annex A - track changed version of the track record eligibility criteria;
 - ii. Annex B - clean version of track record eligibility criteria;
 - iii. Annex C - track record appeals process.
5. Certain sections within the appeals process have been highlighted in the document for decision.
6. Officers have been working on the administration documents for both the track record applications and the appeals applications.

**Mandy Knott
Senior Scientist
9th January 2020**