

**NWIFCA Annual Meeting:
18 June 2020: 11.00 a.m.**

**AGENDA
ITEM NO.
9**

FINANCIAL REPORT

A. Purpose of Report

- To present the Draft Final Budget Review, Bank Reconciliation, Transactional Balance Sheet, and Profit and Loss Account for the year ended 31 March 2020
- To give a brief financial report on the start of the year 2020-21

B. Recommendations

- The Draft Final Budget Review, Transactional Balance Sheet, and Profit and Loss Account for the year ended 31 March 2020 are approved
- The Financial Report is approved

1. Draft Final Budget Review for the year ended 31 March 2020

- a) The draft budget review for the year 2019-20 is attached at Annex A.
- b) NWIFCA Bank Reconciliation for the Year Ended 31 March 2020 is included at Annex B following this report. (Note: The bank balance at 31 March 2020 includes the sum of £577,083 comprising 2 Levies for 2020-21 paid early by 2 Councils; these are treated in accounts as Receipts in Advance.
- c) Transactional Balance Sheet, and Profit and Loss Account follow at Annex C.
- d) Working surplus for 2019-20 is £84,838 plus £121,151 set aside each year to fund a new patrol vessel. A total of £205,989 (Profit & Loss Account) goes into Reserves and to start a new fund for future patrol vessel replacement.

2. Audit Report, Internal Controls Review and Accounting Statement to 31 March 2020

- a) The annual audit for the year ended 31 March 2020 by Independent auditors Moore and Smalley LLP of Preston will be arranged as soon as this is physically possible in the Carnforth office.
- b) It is hoped that it will be possible for the Independent Audit Report, Internal Controls Review and Accounting Statement to 31 March 2020 to be presented to NWIFCA Quarterly Meeting in September.

3. Financial Report on the start of 2020-21

- a) There has been no unusual expenditure so far in the current financial year 2020-21.
- b) A Nissan Navara belonging to NWIFCA was damaged by a break in overnight on 21 April 2020. No items of value were stored in the vehicle and nothing was stolen. The repair was arranged and paid for by Zurich Insurance.

Finance Officer
9 June 2020

ANNEX A

**North Western Inshore Fisheries and Conservation Authority (NWIFCA)
BUDGET REVIEW FOR 2019-20**

| | FROM 1 APRIL 2019 - 31 MARCH 2020 | | | | |
|--------------------------|-----------------------------------|------------------------|------------------------|------------------------------------|---------------------------------|
| | ANNUAL BUDGET £ | BUDGET TO DATE £ | ACTUAL TO DATE £ | BETTER+/WORSE- THAN BUDGET £ | NOTES Main areas of saving |
| EXPENDITURE | | | | | |
| Employees | 912,713 | 912,713 | 886,831 | 25,882 | Payroll savings |
| Premises | 55,800 | 55,800 | 54,383 | 1,417 | Office Maintenance |
| Transport | 217,597 | 217,597 | 185,133 | 32,464 | No vehicles purchased |
| Vessel Purchase* | 121,151 | 121,151 | | 121,151 | Set aside to fund new PV |
| Supplies/Services | 52,600 | 52,600 | 39,296 | 13,304 | Paperless savings/computers |
| Corporate | 30,500 | 30,500 | 27,836 | 2,664 | Publicity/Trsvel for Authority |
| Total Expenditure | 1,390,361 | 1,390,361 | 1,193,479 | 196,882 | <i>(PV is Patrol Vessel)</i> |
| INCOME | | | | | |
| Levy | 1,310,861 | 1,310,861 | 1,310,861 | 0 | |
| Shellfish sampling | 8,000 | 8,000 | 8,471 | 471 | Extra sampling for councils |
| Misc Income | | | 3,500 | 3,500 | FAPS |
| Byelaw 3 Permit Fees | 64,000 | 64,000 | 67,000 | 3,000 | Varies due to date of renewal |
| Interest | 7,500 | 7,500 | 9,636 | 2,136 | Interest rate slightly improved |
| Total Income | 1,390,361 | 1,390,361 | 1,399,468 | 9,107 | |

* Vessel Purchase: Set aside each year for Vessel Replacement Fund

| | | |
|------------------------|---------------|--|
| Surplus | 205,989 | |
| Less Vessel Purchase | 121,151 | To be set aside for future replacement |
| WORKING SURPLUS | 84,838 | |

ANNEX B

NWIFCA Bank Reconciliation for the year ended 31 March 2020

| | | |
|---|---------|------------------|
| | £ | £ |
| Bank Account: NatWest Current Account (Unadjusted Fig. see Note 1) | 744,561 | |
| Less Unpresented Cheques: None | 0 | |
| Add Uncleared Payments: None | 0 | |
| Add Petty Cash: | 400 | |
| Add STIS: Lancashire County Council Investment | 897,000 | |
| TOTAL CASH AND SHORT TERM INVESTMENTS | | 1,641,961 |

Note 1: Reconciliation of bank account figure with Profit & Loss

| | | |
|--------------------------|---------|----------------|
| Unadjusted Bank Account | 744,561 | |
| Less Unpresented Cheques | 0 | 744,561 |
| Profit & Loss 8255 Bank | | 744,561 |

(STIS is short term investments)

NOTE: Bank Account at 31 March 2020 includes the sum of £577,083 comprising 2 Levies for 2020-21 paid early by 2 Councils, treated in accounts as Receipts in Advance.

ANNEX C

NWIFCA Transactional Balance Sheet 1 April 2019 to 31 March 2020

| | <u>Year to Date</u> | |
|--|---------------------|------------|
| <u>Current Assets</u> | | |
| Investments | 897000.00 | |
| Debtors | 17159.14 | |
| Payments in advance | 71260.72 | |
| Cash & bank | 744960.60 | |
| | | 1730380.46 |
| <u>Current Liabilities</u> | | |
| Creditors | 63558.61 | |
| Receipts in advance | 577083.00 | |
| | | 640641.61 |
| <u>Current Assets less Current Liabilities:</u> | | |
| | | 1089738.85 |
| <u>Capital & Reserves</u> | | |
| Revenue Reserves | 883749.56 | |
| P&L Account | 205989.29 | |
| | | 1089738.85 |

NWIFCA Profit and Loss 1 April 2019 to 31 March 2020

| | <u>Year to Date</u> | |
|--------------------------------|---------------------|------------|
| Income | | |
| Levy | 1310861.00 | |
| Sampling | 8471.34 | |
| Miscellaneous | 3500.00 | |
| Permit Fees | 67000.00 | |
| Interest | 9636.48 | |
| | | 1399468.82 |
| Expenditure on services | | |
| Employees | 886831.43 | |
| Premises | 54382.84 | |
| Transport | 185133.43 | |
| Supplies and services | 39296.19 | |
| Corporate | 27835.64 | |
| | | 1193479.53 |
| Gross Profit/(Loss): | | 205989.29 |
| Net Profit/(Loss): | | 205989.29 |